



Dear Barcelona Homeowners,

Thank you for your patience and understanding as we work to improve the safety and security of our community amenities.

Due to recent vandalism, a **new mobile pool access system** has been installed. This new system will help us better monitor and manage access to the pool area, ensuring a safer environment for all residents.

To give everyone ample time to register, the **pool will officially open on Friday, May 23, 2025**. Please follow the steps below to register for mobile access prior to this date.

**IMPORTANT!!!**

**This is only valid for ONE REGISTRATION PER USER and Cannot be used on multiple devices. For additional users, you must submit a new request form with the additional user's information.**

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## INSTRUCTIONS

### 1. Submit the Pool Access Request Form

Click Here to Submit the Form: [Linked Here](#)

- After submission, you will receive an email from **Paxton** [Support@paxton10portal.com](mailto:Support@paxton10portal.com).
- **Important:** This email is **time-sensitive** and will **expire in 24 hours**. Be sure to check your spam/junk folder.

### 2. Download the "Paxton Key" App

- Available in the **Apple App Store** and **Google Play Store**.



- Look for the app named "**Paxton Key**".



### 3. Complete Registration

- Open the email from Paxton and follow the instructions in **Step 2** of the message.
- Tap "Register" in the email to automatically populate your code in the app.
- If the code does not auto-fill, you may **manually enter** or copy and paste the registration code from the email into the app.

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We appreciate your cooperation as we implement this new system. If you have any questions or need assistance, please contact Essex Association Management by submitting a web submission located under the "Contact Us" tab of the Association website and an agent will respond promptly <https://barcelonahoa.com/contact-us.aspx>

Sincerely,

Essex Association Management, L.P., Managing Agent  
On behalf of Barcelona Homeowners Association, Inc.